

## Level 3 – Additional Community Service/Service Learning

Name: \_\_\_\_\_

Perform community service (without pay or academic credit) for an additional twenty hours. To search for volunteer opportunities, contact Associated Students Community Affairs Board (CAB) ([www.as.ucsb.edu/cab/](http://www.as.ucsb.edu/cab/)) or visit VolunteerSBC ([www.volunteersbc.org](http://www.volunteersbc.org)).

### Service Experience 1

Dates of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <u>only</u> upon completion of documented hours.	

### Service Experience 2

Dates of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <u>only</u> upon completion of documented hours.	

### Service Experience 3

Dates of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <u>only</u> upon completion of documented hours.	

**Attach additional sheets if necessary.**

**Discussion Questions** – Choose one service experience and answer the following questions. Attach additional paper.

1. Identify which service experience you will reflect on.
2. What were the direct and indirect impacts of your service to the community?
3. Discuss how this experience advanced your leadership development. (Identify at least two lessons.)

## Level 3 – Additional Collegiate Leadership Experience

Name: \_\_\_\_\_

Serve in an additional leadership role or additional leadership roles—paid or unpaid—in an organization or business for a total of at least 3 academic quarters. Appropriate experiences will have occurred within the past five years and after high school graduation or equivalent.

### Collegiate Leadership Experience 1

Dates of Service	Student's Title	Company/Organization
Advisor/Manager Name	Contact Info	Signature – Sign <u>only</u> upon completion of documented service.

### Collegiate Leadership Experience 2

Dates of Service	Student's Title	Company/Organization
Advisor/Manager Name	Contact Info	Signature – Sign <u>only</u> upon completion of documented service.

### Collegiate Leadership Experience 3

Dates of Service	Student's Title	Company/Organization
Advisor/Manager Name	Contact Info	Signature – Sign <u>only</u> upon completion of documented service.

**Discussion Questions** – Answer *four* of the following questions for each experience. Attach additional paper.

1. Why did you choose to be involved with this organization? What about the organization's purpose appealed to you?
2. How has your participation in this organization benefited the University community?
3. What leadership strengths did you demonstrate during your service to this organization?
4. What areas for personal leadership growth did you discover during your service to this organization? How have you grown as a result of your participation in this organization?
5. How has your participation in and service to this organization changed your worldview or your view of the University community?
6. How has your participation in or service to this organization influenced your future goals?
7. Are there any goals you hold personally for this organization? Do you have new ideas about how this organization can effectively accomplish its mission?
8. Identify at least three leadership lessons you learned from this experience.

## **Level 3 – Requesting Formal Feedback**

Name: \_\_\_\_\_

### **Requesting Feedback**

From your experience with The Leadership Challenge® Workshop, you've learned that there's solid evidence that the best leaders are highly attuned to what's going on inside of them as they are leading, as well as what's going on with others. All leaders want to have a positive impact on performance because it's an important part of their legacy. The only way they can know if they're having the desired impact is to get regular feedback on how they're doing. Requesting feedback is the best tool that will help you learn more about your behavior and the way it affects your performance and the people with whom you work.

To complete this section, please contact Danielle Quiñones- Ortega, Student Programs Coordinator in the Office of Student Life at [leadership@sa.ucsb.edu](mailto:leadership@sa.ucsb.edu) to obtain instructions to complete your Leadership Practice Inventory provided by The Leadership Challenge®.



## Level 3 – Interview a Professional Leader

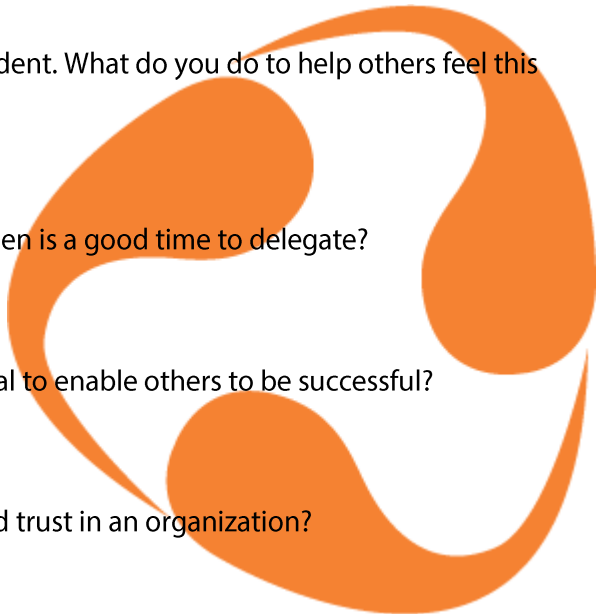
Name: \_\_\_\_\_

Select a professional leader whose work or leadership style you admire. Contact the leader to arrange for an informal interview where you can learn more about their work and leadership philosophy. Spend approximately thirty minutes interviewing the leader. Record notes and key messages in your LCP portfolio. You may use the questions below as a **guide**. This experience will also present an excellent opportunity to begin a mentor relationship.

Date of Interview	Interviewee's Name	Interviewee's Title or Role
Time of Interview	Interviewee's Organization(s)	

**Interview Questions** – Attach additional paper if necessary.

1. What does leadership mean to you?
2. How would you describe your leadership style?
3. What (or who) has been your greatest influence as a leader?
4. Can you tell me a little more about your leadership philosophy?
5. Leaders make their constituents feel strong and confident. What do you do to help others feel this way?
6. Do you feel it is important to delegate? If so, why? When is a good time to delegate?
7. What are three or four actions you believe are essential to enable others to be successful?
8. What advice do you have for building relationship and trust in an organization?



## ***Level 3 – Updated Statement of Purpose***

Name: \_\_\_\_\_

Identify and describe three leadership achievements that you are proud of.

- 1.
- 2.
- 3.

Imagine that a student leader new to UCSB and just beginning her or his leadership development journey asked you for advice. Describe at least three leadership-related lessons that you would convey.

What are your leadership development goals for the next five years?

- 1.
- 2.
- 3.

How do you hope that your leadership will impact your immediate community within the next 3 years?

How do you plan to affect your community within the next 10 years through effective leadership?

Consider your personal values. Construct a concise personal mission statement that encompasses your academic, personal, social and professional passions.



## Level 3 Completion Form

Once you have completed all Level 3 requirements, complete the required portfolio documents and turn them in along with this sheet to the Leadership Development Center in the Office of Student Life (2260 SRB). After your portfolio has been reviewed and approved, you will be notified and your materials will be available for pickup. You are encouraged to keep and maintain a portfolio to share with potential employers and/or graduate programs.

Name: \_\_\_\_\_

### Level 3 Checklist

- Complete Level 2 Portfolio (included or on file at Leadership Development)
- Community Service (20 hours)
- Collegiate Leadership Experience (3 quarters)
- Request Feedback from Peers OR Interview a Professional Leader
- Updated Statement of Purpose

Anticipated graduation date (quarter and year): \_\_\_\_\_

Do you want to be recognized at the annual Leadership & Activities Awards (spring)?  Yes  No  
Award ceremony participants must submit all LCP materials by May 15.

*Note: You can be recognized for completing a certificate before you have completed your degree(s).*

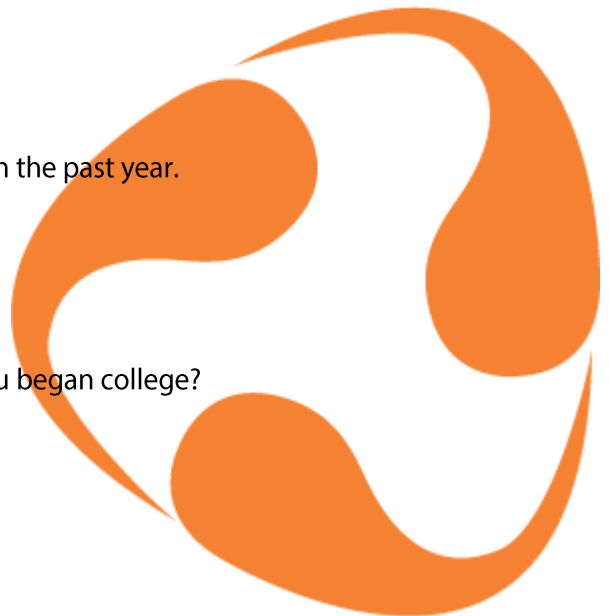
Do you request an invitation to the Vice Chancellor's Platinum S-L-C Banquet (spring)?  Yes  No

### Discussion Questions

What is your personal definition of leadership?

List three specific ways that you have developed as a leader in the past year.

How has your leadership impacted your community since you began college?



## Level 3 – Academic Coursework (Optional)

Name: \_\_\_\_\_

No academic coursework is required by the Leadership Certificate Program, with the single exception of ED 173 (Intro to Leadership Development), required in Level 2. However, LCP participants are encouraged to include relevant coursework in their LCP portfolios. Transfer coursework is accepted.

### Along with this form, include the following in your portfolio:

- A copy of each course syllabus
- Copies of relevant coursework/assignments

Note: A transcript is *not* required—we will verify your coursework with the Registrar.

### Course Information

Course Department, Number & Title (e.g. ED 173, Intro to Leadership Development)	Quarter & Year
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### Category – Check one.

- Leadership & Organizations**  
These courses instruct and analyze individual, interpersonal and organizational theories as they relate to goal attainment and effective leadership.
- Diversity Awareness**  
These courses foster understanding and analysis of global diversity. In particular, these courses promote awareness of marginalized and underrepresented communities in American society.
- Special Topics in Leadership**  
These courses promote knowledge of history and current events relevant to developing leaders. The content of these courses varies greatly based on the interests of the developing leader.

### Discussion Questions – Answer these questions for each course. Attach additional paper if necessary.

1. What did you learn in the course? Address at least three overarching themes.
2. Discuss how this course advanced your leadership development. Identify at least two lessons.

