

## Level 2 – Education 173 (Intro to Leadership Development)

Name: \_\_\_\_\_

Complete Education 173. Successful completion is defined as passing a course with a grade of “C” or better (“Passed” when graded on a P/NP basis).

**Along with this form, include the following in your portfolio:**

- A copy of the course syllabus (required)
- Copies of relevant coursework/assignments (optional)

Note: A transcript is *not* required—we will verify your coursework with the Registrar

### Course Information

Course Department, Number & Title	Quarter & Year
ED 173 – Intro to Leadership Development	

**Category** – Check one.

- Leadership & Organizations**  
These courses instruct and analyze individual, interpersonal and organizational theories as they relate to goal attainment and effective leadership.
- Diversity Awareness**  
These courses foster understanding and analysis of global diversity. In particular, these courses promote awareness of marginalized and underrepresented communities in American society.
- Special Topics in Leadership**  
These courses promote knowledge of history and current events relevant to developing leaders. The content of these courses varies greatly based on the interests of the developing leader.

**Discussion Questions** – Answer these questions for each course. Attach additional paper.

1. What did you learn in the course? Address at least three overarching themes.
  
  
  
  
  
  
  
  
  
  
2. Discuss how this course advanced your leadership development. Identify at least two lessons.

## Level 2 – Leadership Workshops

Name: \_\_\_\_\_

Complete three workshops. An appropriate workshop is a minimum of one hour, up to two and one-half hours (additional hours may count toward additional workshop credits).

**Choosing Workshops** – Workshops may be offered by Leadership Development, another campus department or an off-campus organization. Participants are encouraged to choose workshops based on their interests and development goals. **Appropriate choices generally fall into one of the following categories:**

1. Direct skill-building workshops (e.g. delegation, motivating members, conflict management)
2. Workshops in special topics of interest to the developing leader (e.g. the environment, racial equality)

*Workshop credit is subject to approval by the LCP Coordinator.*

### Workshop 1

Date	Total Number of Hours	Workshop Title
Description of Workshop		
Presenter Name	Presenter Contact Info	Presenter Signature – Sign <u>only</u> upon completion of workshop.

### Workshop 2

Date	Total Number of Hours	Workshop Title
Description of Workshop		
Presenter Name	Presenter Contact Info	Presenter Signature – Sign <u>only</u> upon completion of workshop.

### Workshop 3

Date	Total Number of Hours	Workshop Title
Description of Workshop		
Presenter Name	Presenter Contact Info	Presenter Signature – Sign <u>only</u> upon completion of workshop.

**Discussion Questions** – Answer these questions for each workshop. Attach additional paper.

1. What did you learn in the workshop?
2. Discuss how this workshop advanced your leadership development. Identify at least two lessons.

## Level 2 – Community Service/Service Learning

Name: \_\_\_\_\_

Perform community service (without pay or academic credit) for at least fifteen hours. To search for volunteer opportunities, contact Associated Students Community Affairs Board (CAB) ([www.as.ucsb.edu/cab/](http://www.as.ucsb.edu/cab/)) or visit VolunteerSBC ([www.volunteersbc.org](http://www.volunteersbc.org)).

### Service Experience 1

Dates of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <i>only</i> upon completion of documented hours.	

### Service Experience 2

Dates of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <i>only</i> upon completion of documented hours.	

### Service Experience 3

Dates of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <i>only</i> upon completion of documented hours.	

**Attach additional sheets if necessary.**

**Discussion Questions** – Choose one service experience and answer the following questions. Attach additional paper.

1. Identify which service experience you will reflect on.
2. What were the direct and indirect impacts of your service to the community?
3. Discuss how this experience advanced your leadership development. Identify at least two lessons.

## Level 2 – Collegiate Leadership Experience

Name: \_\_\_\_\_

Serve in a leadership role or leadership roles—paid or unpaid—in an organization or business for a total of at least 3 academic quarters. Appropriate experiences will have occurred within the past five years and after high school graduation or equivalent.

### Collegiate Leadership Experience 1

Dates of Service	Student's Title	Company/Organization
Advisor/Manager Name	Contact Info	Signature – Sign <u>only</u> upon completion of documented service.

### Collegiate Leadership Experience 2

Dates of Service	Student's Title	Company/Organization
Advisor/Manager Name	Contact Info	Signature – Sign <u>only</u> upon completion of documented service.

### Collegiate Leadership Experience 3

Dates of Service	Student's Title	Company/Organization
Advisor/Manager Name	Contact Info	Signature – Sign <u>only</u> upon completion of documented service.

**Discussion Questions** – Answer *four* of the following questions for each experience. Attach additional paper.

1. Why did you choose to be involved with this organization? What about the organization's purpose appealed to you?
2. How has your participation in this organization benefited the University community?
3. What leadership strengths did you demonstrate during your service to this organization?
4. What areas for personal leadership growth did you discover during your service to this organization? How have you grown as a result of your participation in this organization?
5. How has your participation in and service to this organization changed your worldview or your view of the University community?
6. How has your participation in or service to this organization influenced your future goals?
7. Are there any goals you hold personally for this organization? Do you have new ideas about how this organization can effectively accomplish its mission?
8. Identify at least three leadership lessons you learned from this experience.

## Level 2 Completion Form

Once you have completed all Level 2 requirements, complete the required portfolio documents and turn them in along with this sheet to the Leadership Development Center in the Office of Student Life (2260 SRB). After your portfolio has been reviewed and approved, you will be notified and your materials will be available for pickup. You are encouraged to keep and maintain a portfolio to share with potential employers and/or graduate programs.

Name: \_\_\_\_\_

### Level 2 Checklist

- Complete Level 1 Portfolio (included or on file at Leadership Development)
- Education 173 (Intro to Leadership Development)
- Leadership Workshops (3)
- Community Service (15 hours)
- Collegiate Leadership Experience (3 quarters)
- Academic Coursework (*optional*)

Anticipated graduation date (quarter and year): \_\_\_\_\_

Do you want to be recognized at the annual Leadership & Activities Awards (spring)?  Yes  No  
Award ceremony participants must submit all LCP materials by May 15.

*Note: You can be recognized for completing a certificate before you have completed your degree(s).*

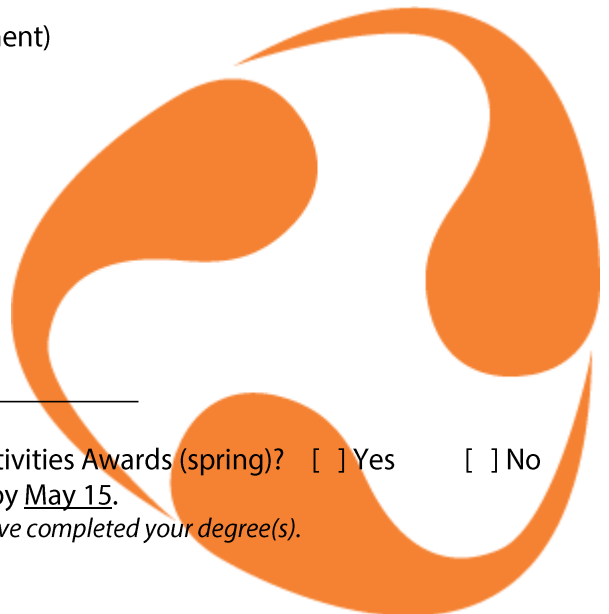
Do you intend to complete Level 3 of the S-L-C Certification Program?  Yes  No

### Discussion Questions

What is your personal definition of leadership?

List three specific ways that you have developed as a leader in the past year.

How has your leadership impacted your community since you began college?



## Level 2 – Academic Coursework (Optional)

Name: \_\_\_\_\_

No academic coursework is required by the Leadership Certificate Program, with the single exception of ED 173 (Intro to Leadership Development), required in Level 2. However, LCP participants are encouraged to include relevant coursework in their LCP portfolios. Transfer coursework is accepted.

### Along with this form, include the following in your portfolio:

- A copy of each course syllabus
- Copies of relevant coursework/assignments

Note: A transcript is *not* required—we will verify your coursework with the Registrar.

### Course Information

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