

Level 1 – Participation in One Student Organization

Name: _____

Participate in one registered campus organization (registered with the Office of Student Life or Associated Students) for at least 5 hours. Approved organizations and officer contact information can be found online at <http://osl.sa.ucsb.edu>. Click "Access OrgSync" located at the top of the page, log in and click "Browse Organizations."

Dates of Participation	Total Hours of Participation	Organization
Officer/Advisor Name	Officer/Advisor Contact Info	Signature – <i>Sign only upon completion of documented hours.</i>

Discussion Questions – Attach additional paper if necessary.

1. Why did you choose to be involved with this organization? (What about the organization's purpose appealed to you?)
2. Has your participation in this organization *enhanced your awareness* of the University community and its constituents? If so, how?
3. Has your participation in this organization *changed your sense of belonging* at UCSB? If so, how?
4. Will you continue your involvement in this organization?
 - a. If so, how do you plan to remain involved? Are there any goals you hold personally for this organization? Do you have new ideas about how this organization can effectively accomplish its mission?
 - b. If not, what organization(s) will you consider joining instead? Why do you think it will be a better fit?
5. Identify at least two leadership lessons you learned from this experience.

Level 1 – Interview a Student or Professional Leader

Name: _____

Select a student or professional leader whose work or leadership style you admire. Contact the leader to arrange for an informal interview where you can learn more about their work and leadership philosophy. Spend approximately thirty minutes interviewing the leader. Record notes and key messages in your LCP portfolio. You may use the questions below as a **guide**. This experience will also present an excellent opportunity to begin a mentor relationship.

Date of Interview	Interviewee's Name	Interviewee's Title or Role
Time of Interview	Interviewee's Organization(s)	

Interview Questions – Attach additional paper if necessary.

1. What does leadership mean to you?
2. How would you describe your leadership style?
3. What (or who) has been your greatest influence as a leader?
4. Can you tell me a little more about your leadership philosophy?
5. Leaders make their constituents feel strong and confident. What do you do to help others feel this way?
6. Do you feel it is important to delegate? If so, why? When is a good time to delegate?
7. What are three or four actions you believe are essential to enable others to be successful?
8. What advice do you have for building relationship and trust in an organization?

Level 1 – Community Service/Service Learning

Name: _____

Perform community service (without pay or academic credit) for at least fifteen hours. To search for volunteer opportunities, contact Associated Students Community Affairs Board (CAB) (www.as.ucsb.edu/cab/) or visit VolunteerSBC (www.volunteersbc.org).

Service Experience 1

Date(s) of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <u>only</u> upon completion of documented hours.	

Service Experience 2

Date(s) of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <u>only</u> upon completion of documented hours.	

Service Experience 3

Date(s) of Service	Total Hours of Service	Organization	City, State
Description of Service Performed			
Coordinator Name	Contact Info	Coord. Signature – Sign <u>only</u> upon completion of documented hours.	

Attach additional sheets if necessary.

Discussion Questions – Choose one service experience and answer the following questions. Attach additional paper.

1. Identify which service experience you will reflect on.
2. What were the direct and indirect impacts of your service to the community?
3. Discuss how this experience advanced your leadership development. Identify at least two lessons.

Level 1 – The Leadership Challenge® Workshop @UCSB

Name: _____

Complete The Leadership Challenge® Workshop @ UCSB. This intensive workshop includes training on the world-renowned Five Practices of Exemplary Leadership® and a personalized, 360-degree leadership assessment, the Student-Leadership Practices Inventory (S-LPI). The Leadership Challenge® is offered quarterly. Look up the next Introductory Workshop online at <http://leadership.sa.ucsb.edu>.

Discussion Questions – Answer the following based on the Leadership Challenge® workshop and your S-LPI results. Attach additional paper if necessary.

1. Which of the leadership practices and behaviors are you most comfortable with? Why?

2. Which of the leadership practices and behaviors could you practice more frequently?

3. Now, choose *one* practice or behavior that *you could practice more frequently* to discuss in the remaining questions:
 - a. What would you like to be better able to do? Identify the practice or behavior.

 - b. What specific actions will you take?

 - c. What is the first action that you will take? Who will be involved? When will you begin?

 - d. Complete this sentence: "I will know I have improved in this leadership skill when..."

 - e. When will you review your progress? Provide a specific date (and mark it in your planner!)

Adapted with permission. Kouzes, J. & Posner, B. (2006). *The Student Leadership Challenge Workbook & Planner*.

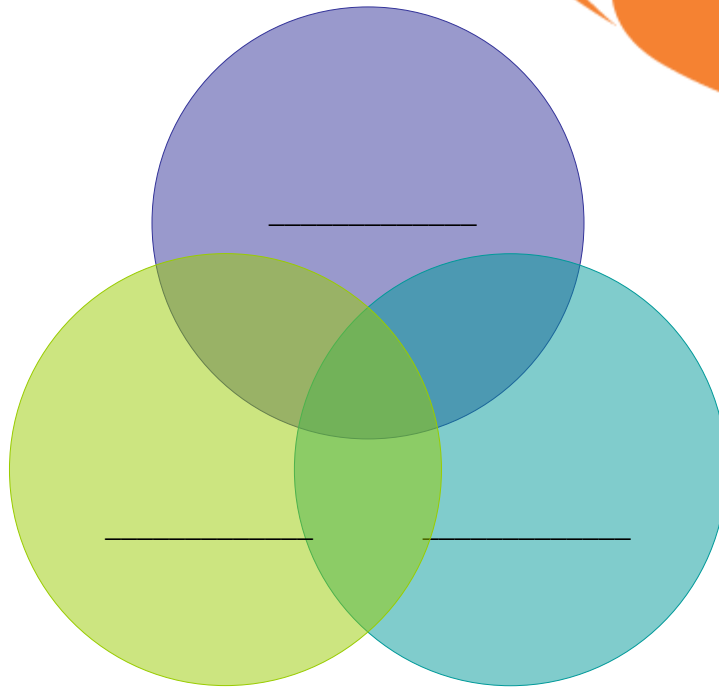
Level 1 – Statement of Purpose

Complete this Portfolio Piece after you have finished The Leadership Challenge® Workshop @ UCSB.

Name: _____

Top Values & Goal Setting

While participating in The Leadership Challenge® Workshop, you identified your top five values. Record your *top three values* and use them to guide your responses to the following questions. Remember that you can add your own values if they are not already provided on the Values Sort worksheet.



What are your leadership development goals for the next three months?

- 1.
- 2.
- 3.

How do you hope that your leadership will impact your immediate community within the next 3 years?

What are your leadership development goals for the next three years?

- 1.
- 2.
- 3.

Level 1 Completion Form

Once you have completed all Level 1 requirements, complete the required portfolio documents and turn them in along with this sheet to Leadership Development in the Office of Student Life (2260 SRB). After your portfolio has been reviewed and approved, you will be notified and your materials will be available for pickup. You are encouraged to keep and maintain a portfolio to share with potential employers and/or graduate programs.

Name: _____

Level 1 Checklist

- Participation in a Student Organization (5 hours)
- Interview of a Student or Professional Leader
- Community Service (15 hours)
- The Leadership Challenge® Workshop
- Statement of Purpose
- Academic Coursework (*optional*)

Anticipated graduation date (quarter and year): _____

Do you want to be recognized at the annual Leadership & Activities Awards (spring)? Yes No
Award ceremony participants must submit all LCP materials by May 15.

Note: You can be recognized for completing a certificate before you have completed your degree(s).

Do you intend to complete Level 2 of the S-L-C Certification Program? Yes No

Discussion Questions – Attach additional paper if necessary.

What is your personal definition of leadership?

List three specific ways that you have developed as a leader in the past year.

How has your leadership impacted your community since you began college?

Level 1 – Academic Coursework (Optional)

Name: _____

No academic coursework is required by the Leadership Certificate Program, with the single exception of ED 173 (Intro to Leadership Development), required in Level 2. However, LCP participants are encouraged to include relevant coursework in their LCP portfolios. Transfer coursework is accepted.

Along with this form, include the following in your portfolio:

- A copy of each course syllabus
- Copies of relevant coursework/assignments

Note: A transcript is *not* required—we will verify your coursework with the Registrar.

Course Information

Course Department, Number & Title (e.g. ED 173, Intro to Leadership Development)	Quarter & Year

Category – Check one.

- Leadership & Organizations**
These courses instruct and analyze individual, interpersonal and organizational theories as they relate to goal attainment and effective leadership.
- Diversity Awareness**
These courses foster understanding and analysis of global diversity. In particular, these courses promote awareness of marginalized and underrepresented communities in American society.
- Special Topics in Leadership**
These courses promote knowledge of history and current events relevant to developing leaders. The content of these courses varies greatly based on the interests of the developing leader.

Discussion Questions – Answer these questions for each course. Attach additional paper if necessary.

1. What did you learn in the course? Address at least three overarching themes.

2. Discuss how this course advanced your leadership development. Identify at least two lessons.